

**MINUTES**  
**TOWN OF LAKE CLARKE SHORES**  
**TOWN COUNCIL FIRST BUDGET WORKSHOP**  
**JULY 11, 2017**  
**6:30 P.M.**

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**I. A) CALL TO ORDER AND ROLL CALL:**

Mayor Gregory Freebold called the meeting to order at 6:30 PM.

The following members and officials were present:

Gregory Freebold, Mayor  
Valentin Rodriguez, Jr., Vice Mayor  
Robert M. W. Shalhoub, President Pro Tem  
Paul R. Shalhoub, Council Member  
John Studdard, Council Member  
Daniel Clark, Town Administrator  
Mary Pinkerman, Town Clerk  
Zoie Burgess, Deputy Clerk  
Charles Schoech, Town Attorney

The following official was absent:

Wes Smith, Chief of Police

**II. Presentation of Proposed 2017-2018 Town Budget**

**A) Daniel Clark, Town Administrator** – Mr. Clark noted that Mr. Thrasher had retired and explained Mr. Rick Hartley’s roll in the Finance Department. He discussed the following items regarding the proposed General Fund and Utility Fund budgets dated July 1, 2017:

- April CIP of 2.0%
- Proposed millage rate is 6.2798 which is the same as last year.
- Current year rolled back rate is 5.9573.
- Taxable property values increased to \$239.3M which is 5.41% greater than last year.
- MSTU rate is unchanged at 3.4581 with a combined millage rate of 9.7379.
- Amount of \$344,350 for General Fund Capital Improvements including re-pavement of Nemeck Drive (which will come out of the revenue generated by the one cent sales tax), new vehicles for the Police Department and the second instalment of the ILA for Police radios.
- Amount of \$263,500 for Utility Fund Capital Improvements that includes \$123,000 in restricted funds for Hypoluxo Village, completion of the LWDD-17 pipeline project and the completion of the 12” water main on Lawrence Road.

- Merit increases of up to 3% for all staff and a salary adjustment for the Utility Supervisor.

Mr. Clark also presented the proposed 2017/2018 CRA Budget and noted that the revenue was higher than expected due to the increase in the property values along Forest Hill Boulevard. He noted expenditures for the CRA include landscape maintenance and training classes for CRA staff to achieve and maintain certification with the Florida Redevelopment Association.

**B) COUNCIL COMMENTS:**

**Vice Mayor Rodriguez** – had questions about the revenue source. Mr. Clark noted that the various sources of revenue are listed on page 3 of the proposed budget.

Vice Mayor Rodriguez noted that the revenue amount for Fines and Forfeitures in the 2016/2017 budget is much higher than what has been collected thus far.

**President Pro Tem Shalhoub** – noted that while the salary for Mr. Clark and one additional staff member are being shared between the Utility Fund and the General Fund accounts, the utility charges for use of the Town Hall have remained the same for many years

He noted that all expenditures from the CRA budget must be included in the approved Community Redevelopment Plan.

He also noted that the budget for the Town Council has increased due to the various meetings that the Town Council Members attend for the League of Cities and to the travel expenses that are incurred when going to Tallahassee during the legislative session. He stated that some of the Town Council Members will be heading to Orlando later in the week for the various League of Cities Committee meetings.

**Mayor Freebold** – did not have any questions or comments at this time.

**Council Member Shalhoub** – did not have any questions or comments at this time.

**Council Member Studdard** – did not have any questions or comments at this time.

**C) AUDIENCE COMMENTS:**

None

**III. Adjournment**

**Vice Mayor Rodriguez made a motion to adjourn the meeting at 6:46 PM, seconded by Council Member Studdard. Motion approved (5-0).**

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Gregory Freebold, Mayor

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Mary Pinkerman, Town Clerk