

**MINUTES  
TOWN OF LAKE CLARKE SHORES  
REGULAR TOWN COUNCIL MEETING  
NOVEMBER 14, 2017**

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**I. A) CALL TO ORDER AND ROLL CALL:**

Mayor Gregory Freebold called the meeting to order at 6:30 p.m.

The following members and officials were present:

Gregory Freebold, Mayor  
Valentin Rodriguez, Jr., Vice Mayor  
Robert M. W. Shalhoub President Pro Tem  
Paul R. Shalhoub, Council Member  
John Studdard, Council Member  
Daniel Clark, Town Administrator  
Mary Pinkerman, Town Clerk  
Wes Smith, Chief of Police  
Charles Schoech, Town Attorney

**B) MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE, INVOCATION**

Mayor Freebold requested a moment of silence for Clarke Hamlet, a resident of the Town, who passed away. Father Peter Sphortun of St. Mary's Orthodox Church of West Palm Beach, gave the invocation and then led the audience in the Pledge of Allegiance.

**II. APPROVAL OF AGENDA:**

**Motion made by President Pro Tem Shalhoub to approve the Agenda, seconded by Council Member Shalhoub; Motion approved (5-0).**

**III. CONSENT AGENDA:**

- A) Approval of the Minutes of the October 10, 2017 Town Council Meeting.
- B) Approval of Resolution #17-32 – Appointing the Town Clerk or her designee, the Supervisor of Elections or her designee and one of the members of the Town Council that holds an office in a group that is not scheduled for the 2018 municipal election as members of the Town of Lake Clarke Shores Municipal Election Canvassing Board for the Town's March 2018 municipal elections.
- C) Approval of Resolution #17-33 – Authorizing the Town to execute the agreement between the Palm Beach County Supervisor of Elections and the Town of Lake Clarke Shores for vote processing equipment use and election services for the Town's March 2018 municipal elections.
- D) Approval of Resolution #17-35 – Authorizing budget transfers for fiscal year 2016/2017.

- E) Approval of Proclamation recognizing November 19-25, 2017 as Hunger and Homeless Awareness Week.
- F) Approval of Equipment Use Agreement between the Town of Lake Clarke Shores and the Young Singers of the Palm Beaches, Inc.
- G) Approval of State Representative David Silvers, District 87 as Grand Marshal of the 19<sup>th</sup> Annual “Holiday’s in Paradise” Parade.

**Motion made by Council Member Shalhoub to approve the Consent Agenda, seconded by Council Member Studdard; Motion approved (5-0).**

**IV. PRESENTATIONS:**

- A) Presentation of 2015/2016 Fiscal Year Audit – Ron Bennett, Senior Manager, Nowlen, Holt & Miner, P.A.

Mr. Bennett stated that it is a privilege for them to work on the Town’s audit. He noted that there were additional areas in the audit due to the funds from the Lake Clarke Shores Community Redevelopment Agency and from the one cent sales surcharge. He noted that there is not much money involved with those accounts at this time, but that will change over the course of this fiscal year.

He discussed the increases and decreases in the revenue and expenditures in the General Fund. He also discussed the Utility Enterprise Fund revenues and expenses. He noted that the net income in the Utility Enterprise fund was much less this year because of the Forest Hill Boulevard Sewer Assessment that was collected in 2014/2015. He stated that the audit was fairly stated.

Mr. Clark noted that the restricted amount shown on page 15 of the Audit is from the State Gas Tax and the one cent sales tax surcharge obligated for roadway repairs will eliminate this restriction.

- B)

**V. QUASI-JUDICIAL PROCEEDINGS:**

- A)

**VI. PUBLIC HEARING:**

- I.

**VII. UNFINISHED BUSINESS:**

- A)

**VIII. NEW BUSINESS:**

- A) Certificate of Achievement in a Criminal Investigation Awarded to Det. Dana Schack – Mayor Freebold

Mayor Freebold noted that Det. Schack was not able to attend the August 8, 2017 Town Council Meeting when Ofc. Fisher and Ms. Calhoun received their awards. He noted that Det. Schack received this award for investigating an armed robbery and kidnapping case that was resolved in less than one week. He presented Det. Schack with her Certificate and pin. He also noted that she was recently married.

Det. Schack thanked the Town.

- B)** Florida PACE Funding Agency request to approve an Interlocal Agreement and Resolution that would allow residents to utilize Florida Pace Funding Agency – Mr. Clark.

Mr. Clark noted that there are two PACE provider companies that are interested in signing non-exclusive agreements with the Town. Mr. Schoech noted that Palm Beach County recently adopted an ordinance that allowed five PACE provider entities to operate in the unincorporated areas of Palm Beach County. He also noted that other municipalities have approved the County ordinance instead of having separate agreements with each PACE provider. He recommended that Lake Clarke Shores do the same thing. Mr. Clark noted that the Town could adopt the Palm Beach County ordinance by resolution, which would allow all of the PACE providers that are vetted by the County to provide their services to the residents of Lake Clarke Shores.

The Town Council agreed that adopting the County ordinance would be beneficial for the residents of the Town. Mr. Schoech will have the resolution ready to approve at the December 5, 2017 Town Council Meeting.

## **IX. AUDIENCE COMMENTS:**

Ann Warren, 7524 Edgewater Circle – discussed the pile of debris that has been in front of a residence since Hurricane Irma. She would like the Town to do something to have it removed. She also noted the condition of Lake Clarke.

Mr. Clark noted that the roof of the house was damaged by a tree during the storm. He noted that the owner is working with FEMA to obtain assistance to pay for the repairs and to remove the debris. Det. Schack noted that the property owner is elderly and that her daughter is helping her. She stated that a contractor applied for a building permit to repair the roof, but was unable to provide the required proof of insurance, so another company had to get involved. She also noted that the person in charge of debris removal at Waste Management has been on vacation, but would be contacted to see what can be done to remove the construction debris.

Mayor Freebold noted that the Town Council will be discussing the condition of the waterways later in the meeting.

William Murphy, 1841 Evergreen Drive – noted the amount of debris that was picked up during the international Coastal Cleanup. He also noted that Keep Palm Beach County Beautiful gave the Town new “grabbers” to use during the next cleanup event.

Ken Barker, 8260 Pine Tree Lane – discussed the possibility of placing some type of barrier at both ends of the lake to keep the sprayed weeds in the lake until they die and to prevent additional weeds from floating into the lake once the lake has been sprayed.

## **X. STATUS REPORTS:**

Mr. Schoech - did not have any additional items to report.

Mr. Clark – noted the different entities that spray the Town’s waterways: Clarke Aquatics sprays the Town’s canals and Mango Lake, Palm Beach County sprays Lake Clarke and Lake Worth Drainage District sprays their canals. He noted that Palm Beach County will be using a different type of pesticide to combat the hydrilla problem by attacking the tubers, but they will be waiting until February/March to treat the tubers since the tubers remain dormant until spring. He also noted that residents should not use the water from the lake or canal to irrigate their lawns for two to three weeks after the application and that the residents will be notified when this will take place.

There was discussion on the 2-step proposal from Clarke Aquatics to treat the hydrilla.

**Motion made by Council Member Shalhoub to reject the proposal from Clarke Aquatics, seconded by Council Member Studdard; Motion approved (5-0).**

Mr. Clark noted that the next Council Meeting will be held on Tuesday, December 5, 2017.

Chief Smith - did not have any additional items to report.

President Pro Tem Shalhoub noted that the Fire Rescue response times are averaging out to be under six minutes. Chief Smith noted that the time may increase during the season when more people are on the roadways.

President Pro Tem Shalhoub also commended the Police Department and Town staff that worked during Hurricane Irma.

## **XI. COUNCIL COMMENTS:**

Council Member Shalhoub – discussed the issue of the Police Car parked on Arabian Road and noted the number of calls that the officer responded to during his shifts. He thanked Officer John Connacher for doing an exceptional job.

He reminded everyone of the “Holidays in Paradise” Parade and the Jim and Judy Tackett Memorial Tree Lighting events taking place on December 2<sup>nd</sup>. He noted that Representative David Silvers will be the Grand Marshal for the parade. He also noted that he and Representative Silvers are participating in the “No Shave November” Shave event on November 30<sup>th</sup>.

Council Member Studdard – noted that the resident’s annual boat parade will be taking place on December 16<sup>th</sup>. He stated that they will be collecting toys during the parade for “Toys for Tots” toy drive. He reminded everyone that this is not a Town sponsored event.

President Pro Tem Shalhoub – noted that Smokin Gator BBQ will be cooking pork sliders for the Tree Lighting event. He invited everyone to attend.

He asked if the reservations have been made for the Palm Beach County Days event taking place in Tallahassee in January. Mr. Clark noted that the reservations have not been made yet, but staff will make the necessary arrangements so that he and the five Council Members can attend.

President Pro Tem Shalhoub noted that he attended the Coffee with the Town Administrator and Chief of Police event. He thanked the Police Department for all of the work they do for the Town residents.

He wished everyone a Happy Thanksgiving and thanked everyone for their attendance.

Vice Mayor Rodriguez – noted that a number of residents are taking tennis lessons from Coach Sherwin Anderson at the tennis courts at Town Hall Park and that they have expressed an interest in holding a tennis tournament. He noted that he is working on scheduling this event and that he will have more information on this at the next Council Meeting.

He also noted that the Lake Clarke Shores Police Officers have an open line of communication with the residents of the Town that is not found in many other Police Departments and that he is very thankful for this. He noted that he in his line of work he knows what happens in other agencies that do not have that type of communication. He stated that he appreciates all that the Police Department does and thanked Chief Smith for his work with the officers under his command.

He also wished everyone a Happy Thanksgiving.

Mayor Freebold – noted Mr. and Mrs. Barker’s attendance at the meeting and stated that Mrs. Marti Barker volunteers at St Ann Place Homeless Shelter. He noted that the Town Council approved the proclamation for Hunger and Homeless Awareness Week. He noted that St Ann Place provides food for the homeless and a place for them to shower and wash their clothes.

He noted that it has been two months since Hurricane Irma hit the area and that there are still some residents that are still suffering from the damages caused by the storm.

He also noted that he is runs the Bass Fishing Tournament and will make sure that the Town stays on top of the hydrilla problem. He noted that there are certain ways to treat the weeds and that it needs to be done correctly to keep the water quality safe for the fish and wildlife that live there.

He wished a Happy Birthday to those with November birthdays and wished everyone a Happy Thanksgiving.

## **XII. ADJOURNMENT:**

**Motion made by President Pro Tem Shalhoub to adjourn at 7:35 p.m., seconded by Council Member Studdard; Motion approved (5-0).**

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Gregory Freebold, Mayor

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Mary Pinkerman, Town Clerk